



## Donation Request Form

Organization name: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number / e-mail: \_\_\_\_\_

Contact name: \_\_\_\_\_

Contact phone number / e-mail: \_\_\_\_\_

Please tell us a little about your project or cause: \_\_\_\_\_

\_\_\_\_\_

How will this donation (or money raised from this donation) benefit the community?

\_\_\_\_\_

If this is for a charity, out of money raised, what percentage is directly used for the mission as opposed to overhead and administration fees? \_\_\_\_\_

What form of donation would be appropriate for your situation? Check all that apply.

Cash donation

Coupons

Gift Certificates

Product

Other \_\_\_\_\_

Donation deadline: \_\_\_\_\_

Please submit this completed form to Agora Downtown at 520 Caroline Street in Fredericksburg, Virginia either in person or to [info@agoradowntown.com](mailto:info@agoradowntown.com) to be considered for donations.

Thank you very much for thinking of us!

Sincerely,

Agora Downtown